

## JOB VACANCY

### Financial Manager

SAFE Foundation is a not-for-profit organization focused on promoting high-impact activities in the security, defence, rule of law, and fundamental rights sectors with a focus on EU Member States, North Africa, Middle East and Western Balkans. Our core activities include training and policy support in the areas of CBRN risk mitigation, fight against organised crime, asset recovery, counterterrorism, as well as technological innovation for first responders. Nowadays we implement over 20 projects funded by EU, OSCE, NATO and other international and national donors. Since early 2021 SAFE manages an ex-NATO base in the north of Italy, which has been transformed into its training & testing area.

We built a multidisciplinary hub of in-house technical expertise with the goal of promoting security and freedom through innovative and high-impact projects, leveraging public-private partnerships. We can count on the sectorial and geographical experience of its core team as well as on a pool of partners that include universities, specialised industries, research centres as well as national and local Law Enforcement Agencies.

#### **DESCRIPTION**

SAFE is currently looking for a Financial Manager with interest in accounting and financial monitoring.

Post location: Soave (Verona) – no remote work foreseen

Contract starting date: September/October 2023

Type of contract: based on experience

Duration of the contract: 1 year

Salary range: € 20.000 – € 40.000 gross, based on experience

**TASKS:** Support the Financial Controller in

- Checking of invoices, receipts, financial statements, expense notes,
- Updating financial monitoring tools,
- Drafting financial indicators / reports,
- Encoding data in internal financial tools,
- Financial forecasting,
- Expenses recording,
- Drafting financial procedures / SOPs.

**REQUIRED EXPERIENCE:**

- Enrolment in a Bachelor's and/or Master's degree in Economics, Accounting or related fields and sub-fields;
- Previous experience in accounting and/or financial sector;
- English proficiency required;
- Good knowledge of additional languages is an advantage;
- Ability to work under pressure and to respect deadlines. Highly motivated and dynamic. Candidates must also possess critical thinking and organisational skills.

**HOW TO APPLY:**

To apply for this position, please send your updated CV and Motivational Letter to [valentina@safe-europe.eu](mailto:valentina@safe-europe.eu) by August 11<sup>th</sup>, 2023

Only shortlisted candidates will be contacted. The selection process will include a screening interview, a written test and a final interview.